



**Request for Proposals
IT Support Services
BEDC – RFP 2021/01**

Proposal Summary

The Bermuda Economic Development Corporation (BEDC) is desirous of engaging a fully outsourced IT management vendor to provide BEDC information technology services in the areas of network analysis and technical support, systems support, computer operations support, PC desktop technical support, software integration support, telephone system support, and assistance with emerging technologies and accessories. The qualified vendor will enable BEDC to significantly improve information technology (IT) effectiveness, enhance its quality of services, minimize its support cost and maximize return on IT investment.

RFP documents can be downloaded from our website at www.bedc.bm.

Submission Deadline

Vendor proposals must be submitted by **5.00 pm Monday October 4th, 2021**. Proposals received after the deadline will be deemed non-compliant and will not be considered.

Proposal Submission

Proposals may be submitted via email to esmith@bedc.bm, with a copy sent to kcaines@bedc.bm. Emails that contain RFP proposal submissions should contain the following information in the subject line: **“BEDC IT Support Services – <Company Name>”**.

Deadline for inquiries/questions: Thursday, September 16th, 2021, 5:00pm (AST), by email to esmith@bedc.bm, with a copy sent to kcaines@bedc.bm.

Release of Inquiry Answers: Monday, September 20th, 2021 5:00pm (AST).

Vendor selection (Date subject to change): Friday, October 29th, 2021 5:00pm (AST).

Proposals may also be mailed or hand delivered to the following address:

**Bermuda Economic Development Corporation
Sofia House, First Floor #48 Church Street
Hamilton, Bermuda HM 12
Attention: Erica Smith**

Email address: info@bedc.bm - Phone: 441-292-5570 - www.bedc.bm